



Itemized Hotel and Car Folios Expensed at the Touch of a Button

Chrome River **FOLIO**

As part of Chrome River EXPENSE, Chrome River FOLIO is an efficient time-saving solution that automatically itemizes entries from your hotel and car receipts. All you need to do is forward your emailed bills to Chrome River upon checkout and let the system do its thing. Chrome River FOLIO scans the the folio and extracts transaction and vendor information, automatically imports the information to your expenses, and structures and categorizes the data to create individual line items such as hotel, tax, room service, and Wi-Fi. For car rentals, line items like car fee, tax, and car options are captured.

Once the expense line items are established, you can individually allocate each item according to your company's general ledger rules. Chrome River FOLIO is intuitive as well – it's equipped to read plain text emails, HTML emails, and PDF receipts. Its library of templates covers approximately 50,000 hotels and rental agencies worldwide, and if any hotel or car folio cannot automatically be mapped, the template will be added to the library.



Save Time

Business travelers no longer have to manually break down their master receipt to enter each line item charge individually. Instead of gathering up, reviewing and then entering data from hotel and car receipts at the end of the month, users can quickly submit a folio as they receive them.



Increase Accuracy

The data structuring and creation of line items that Chrome River FOLIO offers eliminates the chances for human error. Users no longer have to pore over receipts, double-checking they have not misread entries on their expense report. Fewer inaccurate expense reports being submitted also results in fewer delayed reimbursements.



Provide Convenience

Business travelers are always on the go and Chrome River makes it easy to build, edit and submit expense reports from anywhere. Chrome River FOLIO works on any mobile device as easily as it works on laptops and desktops. As a web application, Chrome River allows users to experience a consistent and intuitive interface across devices.

Simplified Expense Report Entry

Automatic Data Extraction

Automatic data extraction creates an itemized line item ready for expense without having to manually key in data, saving time and eliminating errors.

Expanded Support

Chrome River FOLIO supports receipts from thousands of hotels and rental companies around the world including major chains, boutique properties, as well as rental car agencies of your choice.

Line Item Creation

Chrome River FOLIO extracts all individual line items, structures it, and creates line item expenses, which can then be individually allocated according to an organization's GL rules.

Global Support

Chrome River FOLIO works with any currency and currently supports all major Western European languages, with more in development.

About Chrome River

Chrome River is part of Emburse, a global leader in expense management and accounts payable automation solutions, which is trusted by more than 4.5 million users in more than 120 countries. Over 14,000 customers, from start-ups to global organizations, rely on Emburse's tailored, highly-configurable offerings.

