

# Streamline Non-Employee Expenses with Quick and Easy Reimbursements

## Chrome River **REACH**

Reimbursing external parties can be challenging in systems designed for employees. There is often no simple way to provision accounts to automate the expense reimbursement process. This leads to non-standard, often manual, workflows that are time-consuming and subject to error.

### **There is a better way.**

Chrome River leverages Abacus REACH to provide an expense management solution that enables your organization to quickly and easily manage reimbursements to non-employee groups, such as job candidates, external consultants and contractors. With an intuitive mobile-first design, REACH allows you to quickly and easily provision temporary access to non-employees. Users can then upload receipts and follow a predefined workflow and approval process for fast reimbursement. Streamline the process further by leveraging built-in virtual card capability, to pre-approve spending and ensure policy compliance at the point of sale, eliminating the need for traveler reimbursement.



### Create Efficiency

You leave an impression every time you interact with an entity outside of your organization. Providing an efficient process to manage expenses for non-employees reflects positively on your organization whether they are candidates looking to join your team or consultants and contractors who are traveling. A seamless user experience leaves the right impression and gives you peace of mind that policy is properly enforced.



### Drive Insight

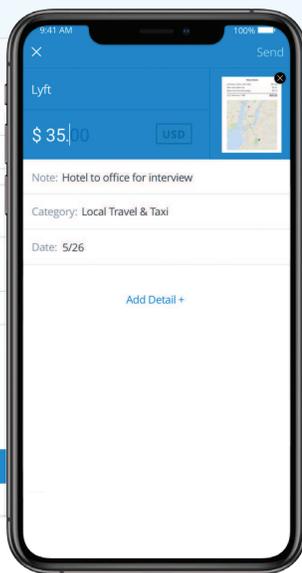
Real-time reports organize your expenses, give insights, and help identify trends in spending, helping you set auto-enforcing rules that give you deeper control of corporate expenses. Say goodbye to excessive spending and hello to improved insight and control.



### Increase Agility

With the ability to continuously scale, REACH provides an agile expense management solution that grows with your needs. With flexible, easy to use template creation, you can integrate with the financial system of your choice or leverage Emburse Cards to eliminate the need to process payment from your ERP. Our solution can also meet any global needs with the ability to process expenses worldwide and convert currency no matter where non-employees are.

The screenshot shows a web form titled "Invite Team Members". It includes an "EMAIL" field with "Ingrid@interview.com" entered, a message field with "Hey Ingrid, please submit your expenses for reimbursement", a "Schedule Deactivation Date" field with "6/01" entered, and a toggle switch for "Send an email invitation to Abacus now?" which is turned on. At the bottom, there are "Cancel" and "Invite" buttons.



## Streamline Expenses for Non-Employees

### Fast Reimbursement

Non-employees want to be reimbursed for expenses as quickly as possible. Within 48 hours, REACH will direct deposit the amount into their bank account.

### Easy Submission

Instead of worrying about finding a lost receipt or remembering what the purchase was for, non-employees have the option of real time expense submission at the point of sale.

### Transparent Policy

Users want to know exactly what expenses can be reimbursed prior to purchase. Reach provides complete visibility into your expense policy for non-employees.

### Emburse Cards

With the addition of virtual or physical credit cards, travel and expense policies can be automatically enforced at the point-of sale.

## About Chrome River

Chrome River is part of Emburse, a global leader in expense management and accounts payable automation solutions, which is trusted by more than 4.5 million users in more than 120 countries. Over 14,000 customers, from start-ups to global organizations, rely on Emburse's tailored, highly-configurable offerings.